



AUTUMN TERM 2021 AGM OF THE ACADEMY TRUST

MINUTES

Date Wednesday 15 December 2021
 Time 6.30pm
 Place Via Zoom Video Conference

PRESENT:

Mr T Green (TG)	Member, Chair of Governors
Mr D Greenwood (DG)	Member
Mr J Leftwich (JL)	Member
Mr M Salem (MS)	Member
Mrs E Starling (ES)	Member, Governor

IN ATTENDANCE:

Mr E Hillyard (EH)	Headteacher
Mr J Hunt	Prospective Governor
Mrs L Jackson (LJ)	Director of Finance, HR and Resources
Mrs J Knight (JLK)	Clerk
Mr S Pilgrim	Governor
Mrs R Roberts	Prospective Governor
Mrs L Swain	Governor
Mr J Weatherall	Landau Baker Auditors

APOLOGIES: None

NB. Governors' questions are highlighted in *italics* throughout these minutes.

Item	Discussions and Decisions Made	Actions
1	Welcome and apologies for absence <ul style="list-style-type: none"> JLK welcomed everyone to the meeting. After some issues with Zoom access were resolved all Members were present (David Greenwood only for Item 8). 	
2	Appointment of Chair for the Meeting <ul style="list-style-type: none"> TG was willing to Chair the meeting. Members agreed. 	
3	Notification of Any Other Business None	
4	Declarations of Interest against this agenda None	
5	Minutes and Matters Arising The Minutes of the meeting held on 16 December 2020 were approved. There were no matters arising.	TG to sign

Item	Discussions and Decisions Made	Actions
6	<p>Presentation of the Annual Report and Accounts for the Year ending 31 August 2021</p> <ul style="list-style-type: none"> • TG welcomed Jonny Weatherall (Landau Baker) to the meeting. • The Accounts and Audit Findings Report had been circulated. • Some Absence data on page 8 of the Accounts had been squeezed out of a text box. EH clarified the figures as 3.3% authorised absence, 1.1% authorised absence, 4.4% total. JW to send through a revised page 8. • There were no further questions. Governors approved the accounts. • JW thanked LJ for her hard work on the accounts and audit. • JW left the meeting at 6.47pm 	
7	<p>Appointment of Auditors</p> <ul style="list-style-type: none"> • SP recommended the reappointment of Landau Baker as auditors on behalf of the FPH&S Committee. • LJ commented that there was no reason to move to another auditor at this stage; Landau Baker had been a minimal distraction to the school working day while on site. • Members approved the re-appointment of Landau Baker as auditors on this basis. 	
8	<p>Members and Governors Appointments and Resignations</p> <ul style="list-style-type: none"> • Two new prospective Governors were present: Jeremy Hunt and Rebecca Roberts. • Their biographies had been circulated. • JH and RR were put into the ‘waiting room’ while a Members voted. • Members were approved their appointment. • Upon their return, TG congratulated both and thanked them for their interest in getting involved with Governance. 	
9	<p>Governor appointments and resignations These details had been circulated.</p> <p><i>MS: Is another Staff Governor needed, as one has left?</i> JLK: The new Articles of Association limit employees to one third of Governors. On this basis, we have the right number of Staff Governors.</p>	
10	<p>Date of Next Meeting December 2022 (date TBC)</p>	

The meeting closed at 6.57pm

Minutes approved:

Signed
Mr T Green – Chairman of the Board

Date

HGSS RESIGNATIONS/APPOINTMENTS 2020/21

APPOINTMENTS

Mrs Lisa Swain	Parent Governor	March 2021	March 2025
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RESIGNATIONS

Mrs Toni Ellis	Community Governor	July 2021
Mrs Fiona Kiss	Staff Governor	September 2021
Mr Scott Barrett	Parent Governor	November 2021
Mr Alex Down	Community Governor	October 2021

GOVERNOR TERMS OF OFFICE

Mr Gareth Davies	Community Governor	March 2020	March 2024
Mr Paul Davies	Community Governor	October 2018	October 2022
Miss Emma Ginger	Staff Governor	July 2019	July 2023
Mr Tony Green	Community Governor, Member	March 2020	March 2024
Mr Ed Hillyard	Headteacher	December 2018	
Miss Jacqui Kirkpatrick	Staff Governor	May 2020	May 2024
Mrs Anna Lee	Staff Governor	February 2020	February 2024
Mr Steve Pilgrim	Parent Governor	June 2019	June 2023
Mrs Emma Starling	Parent Governor, Member	October 2018	October 2022
Mrs Sarah Stewart	Community Governor	October 2018	October 2022
Mrs Lisa Swain	Parent Governor	March 2021	March 2025
Mrs Anna Thomas	Community Governor	June 2019	June 2023

VACANCIES

4 Community Governors