



Holmer Green Senior School

[www.hgss.co.uk](http://www.hgss.co.uk)

## **Cover Manager & Classroom Supervisor**

**REQUIRED AS SOON AS POSSIBLE**

**Bucks Pay Scale 5 £33,158 – £35,725**

**(Actual £28,217 - £30,401)**

**37 hours per week, term time only plus 8 INSET Days**

Holmer Green is a popular 11 to 18 school with 1200 students and is expanding (170+ in our Sixth Form). As a school we are in the top 10% of schools nationally for KS4 progress. We have a range of modern facilities including a new teaching block, dining hall, reception and sports hall.

We can offer 8 staff training days (not the 5 you find in most schools), a two-week October half term, professional development of a high standard. We take our staff well-being seriously and offer weekly activities, like team sports.

You could be part of our committed team of specialist staff who provide our students with the best opportunities and you would be required to provide support in the following ways:

- Allocate cover lessons and recruit external supply teachers when necessary
- Provide supervision in lessons and at registration time in the absence of teaching staff

In return if you can provide us with the following qualities, why not get in touch:

- Experience, training or qualifications in working with secondary aged students
- Ability to communicate effectively with secondary aged students
- Excellent administrative skills
- A good standard of general education
- Excellent interpersonal skills, tact and diplomacy
- Maths and English qualifications (GCSE), higher education qualifications (A Level, NVQ) an advantage

We welcome visits to the school by prospective candidates so please call to make an appointment.

Please apply by sending a completed Holmer Green Senior School Application Form with covering letter addressed to the Headteacher.

For an application pack, please see our website [www.hgss.co.uk](http://www.hgss.co.uk) or contact Ms Ali McKee at [mckeea@holmer.org.uk](mailto:mckeea@holmer.org.uk)

**Closing date for applications: 15<sup>th</sup> September 2025**

**Interviews: Week commencing 22<sup>nd</sup> September**

**All appointments are made subject to satisfactory  
enhanced DBS, qualification and  
pre-employment checks**