



Job Description

Teacher of Design Technology

Principal Responsibilities

To contribute to ensuring high standards of teaching, learning and behaviour.

Responsible to: The Headteacher via Assistant Headteacher/Head of Faculty

Duties and Responsibilities

- To be committed to the safeguarding and well-being of all students and to follow school Policy and procedures in this regard.
- The major task of teachers is to enable all students to achieve their full potential (social, physical, emotional and intellectual) by developing in them relevant skills, competencies, attitudes, concepts and knowledge. Teachers should use their professional judgements and skills to help students to acquire the confidence to tackle all aspects of learning throughout their lives. They should seek to enhance self-esteem and self-fulfilment of students through a supportive, encouraging, yet challenging approach to learning.
- Teachers will achieve these aims by working at or towards the professional standards at the appropriate level. All teachers will be expected to prepare, teach, mark work and keep appropriate records of assessment of designated groups within Team or Departmental areas in accordance with school and department policies. A wide variety of teaching styles suited to the needs of individuals and small groups as well as whole classes should be adopted.
- All teachers will be expected to work collaboratively with other staff as members of teams, departments and/or other cross-curricular groups. They will contribute their own particular talents and skills to such groups to aid the production of new initiatives, policies, resources, schemes of work etc.
- In collaboration with students and support staff, all teachers are responsible for caring for the School environment, and teachers take responsibility for their own rooms.
- Teachers should have a concern for the academic and general welfare of students in their care during specific lessons, but teachers who are tutors (and most are) are expected to take a broader responsibility for the development and progression of a group of students.
- Much is expected of teachers at Holmer Green Senior School in order to meet both their own professional fulfilment and the aims of the School, but all staff also have the right to appropriate support, learning and development opportunities and INSET through formal and informal contact with colleagues, particularly Heads of Department, and members of the Leadership Team.
- Teachers are encouraged to assist in the development of any aspects of the school to which they feel drawn.
- To contribute to the teaching of the Design and Technology Department in accordance with the agreed timetable and agreed schemes of work and with due regard to Health

and Safety regulations. You will also be expected to carry out marking and other assessments, in line with school policy.

- To participate with the Head of Design and Technology and other colleagues in the development of appropriate content, materials and schemes of work.
- To keep abreast of new trends and educational developments related to the subject which should be used to inform your teaching
- To promote the work of the Department through displays of work within the Department and in other appropriate venues throughout the School. Also, whenever possible to encourage pupils to participate in appropriate local/national events and take them where necessary
- To take on areas of departmental responsibility as requested by the Head of Design and Technology.

Additional specific responsibilities

- To assist with the supervision of the facilities assigned to Design and Technology, including the adherence to relevant Health and Safety regulations;
 - To keep the HOD informed about pupils' progress, departmental concerns, maintenance of facilities and request for equipment;
 - To meet with parents and other agencies as appropriate to discuss the subject or a pupil's progress in that subject;
 - To attend weekly departmental meetings (or such meetings as requested by the HOD);
 - To participate in appropriate clubs and activities linked to the Department to promote further interest in the subjects.
 - To support the technician in preparing materials by all requests being sent in a timely manner and format as requested by the HOD
- To have the ability to teach construction.
 - **Qualifications Required**
 - Good honours degree or equivalent
 - Qualified Teacher Status
 - Evidence of recent or relevant training and development and/or further study

General Requirements

- Attend scheduled meetings
- Actively seek to develop professionally
- Participate in the school appraisal process
- Work within the terms and conditions of the current School Teachers' Pay and Conditions document
- Carry out all duties and responsibilities with due regard to the school policies
- Be subject to a police criminal records check (enhanced disclosure) from the Disclosure and Barring Service
- In accordance with the provision of the Equality Act 2010, perform all duties and tasks with reasonable adjustment, where appropriate

- Be prepared to carry out additional duties, which may reasonably be required by the Headteacher.

The duties of the post may vary from time to time, as required by the Headteacher, without changing their general character or level of responsibility.

Postholder

Name

Signature

Date

Headteacher

Name

Signature

Date