



AUTUMN TERM 2015

MINUTES OF FOURTH ANNUAL GENERAL MEETING OF HOLMER GREEN SENIOR SCHOOL TRUST HELD AT THE SCHOOL ON WEDNESDAY 2 DECEMBER 2015 AT 7.00 P.M.

PRESENT:	Mrs Diane Deanus	Prof Brian Mogford (Chairman)
	Ms Sarah Elfaham	Ms Tracy Page
	Mr Tony Green	Mr Steve Pilgrim
	Mr Daniel Ing	Mrs Cheryl Whitehead
	Mr Mike Jones (Headteacher)	Miss Karen Willard
IN ATTENDANCE:	Mrs Lynda Jackson	Business Manager
	Mrs Penny Parkin	Clerk
ABSENT:	Ms Emma Baddeley	Apologies received and accepted
	Mrs Amanda Brodala	Apologies received and accepted
	Mr David Greenwood	Apologies received and accepted
	Mr Steve Hemsley	Apologies received and accepted
	Mrs Julia Hollings	Apologies received and accepted

In the absence of the Chairman the Vice Chairman, Prof Mogford, chaired the meeting.

Prof Mogford welcomed Mr Craig Nisbet and Ms Michelle Hazell from Fish Partnership LLP.

1	NOTIFICATION OF ANY OTHER BUSINESS	ACTION
	No items were tabled for discussion as part of Any Other Business.	
2	DECLARATIONS OF INTEREST	ACTION
	There were no declarations of interest.	
3	MINUTES AND MATTERS ARISING	
3.1	MINUTES	ACTION
	The minutes of the meeting held on 10 December 2014, having been circulated, were confirmed and signed by the Chairman as a correct record	
	An additional copy of the minutes was signed and given to the Headteacher for display at the school.	
		Headteacher

3.2 MATTERS ARISING

There were no matters arising not included elsewhere on the agenda.

4 PRESENTATION OF ANNUAL REPORT AND ACCOUNTS

The Annual Report and Accounts had been previously circulated. Prof Mogford advised that the audit report had been very clean and in accordance with the financial regulations and he congratulated the finance team on this excellent outcome.

A Governor asked if Fish Partnership could benchmark other academies that they audit with the school. Mr Nisbet advised that he would ascertain what information could be shared with the school on benchmarking.

Mr Nisbet

5 MATTERS FOR MEMBERS APPROVAL

5.1 ANNUAL ACCOUNTS

The Annual Accounts were unanimously approved.

5.2 LETTERS OF REPRESENTATION

The letters of representation were signed by the Vice Chairman of Governors, Prof Mogford and the Headteacher.

5.3 APPOINTMENT OF AUDITORS

Members agreed to appoint Fish Partnership LLP as auditors for a further year.

6 TRUSTEE RESIGNATIONS AND APPOINTMENTS

Trustee resignations and appointments were detailed on page 1 of the Report of the Trustees and Audited Financial Statements for the Year Ended 31 August 2015.

7 ANY OTHER BUSINESS

There was no other business.

8 DATES AND TIMES OF FUTURE MEETINGS

To be held prior to the second autumn term governing body meeting at 7.00 p.m. The date of the next AGM to be confirmed in the meeting schedule for 2016/2017.

All to note

9 CONDUCT OF MEETING

Governors confirmed that the meeting was conducted in an open manner and that all Governors were invited to participate and contribute to discussions. It was confirmed that all members of the Governing Body would have access to these minutes.

The meeting closed at 7.13 p.m.

Signed Date

CHAIRMAN