



31 October 2017

TO: PARENTS OR CARERS OF ALL CHILDREN ATTENDING
HOLMER GREEN SENIOR SCHOOL

Dear Parent or Carer

SCHOOL GOVERNING BODY – ELECTION OF PARENT GOVERNORS

We currently have two vacancies for governors directly elected by parents. I am therefore writing to invite nominations. Parents who are nominated for election must be proposed and seconded in writing, with nominations being signed by the proposer and seconder; the person nominated must also state in writing that he or she is willing to stand for election. The election is for a period of four years and those eligible to stand are the parents or carers of students who are currently registered at this school. The proposer and seconder must also have child currently registered at the school. A parent whose child leaves the school may continue as a Parent Governor for the full four-year term of office, if he or she so wishes.

Nominations should be sent to me within the next two weeks, that is before the closing date for nominations which is **Tuesday 14 November 2017**. If there is only one parent nominated, they will of course be elected unopposed but if there are more candidates than vacancies, a postal ballot will be held.

The Governing Body is vital to the success of the school:

- Governors make important decisions about school life
- Governors' decisions directly affect the education and well-being of children
- Governors can really make a difference in improving standards throughout the school

As a Governor you will play a part in improving your children's education and supporting the staff here at the school. No specialised skills are needed, just being a parent and caring about the school is enough.

Governors act as a team and, as such, the amount of time that each of them can give to the role will vary. We have five Governing Body meetings over three terms, and most Governors serve on one of the more detailed sub-committees. As a general guide, giving about ten hours of your time each term is an average requirement.

If you would like to know more about becoming a Governor, then we would be pleased to answer any questions. Please contact me via my PA, Ms Liz Plascott.

This is an exciting time for the school as we continue to take the school into the future. Governors will play a decisive role in shaping this future direction. We would welcome you to be part of that future. Please complete and return the attached form by Tuesday 14 November 2017.

Yours sincerely

Michael Jones
Headteacher



NOMINATIONS FOR PARENT GOVERNORS

The constitution of the Governing Body is:

- 5 Parent Governors, elected by parents of students at the school
- 4 Staff Governors, elected by other staff at the school
- 11 Community Governors, appointed by the Governing Body as a whole
- The Headteacher

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I wish to nominate who is the parent of
 for the position of Parent Governor.

NAME

Parent of

SIGNED DATE

SECONDED BY

NAME

Parent of

SIGNED..... DATE

I am prepared to accept this nomination

DATE

Please return this form to the Headteacher by Tuesday 14 November 2017